



**Wednesday, December 4, 2024  
Regular Meeting**

**Administration Building  
4567 Route 9 North  
Howell, New Jersey 07731**

**7:00 PM**

**At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note Board Meeting is recorded for future possible airing on the district and other media venues.**

**A. Call to Order**

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<b>Subject</b>	<b>1. Notice of Meeting</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on December 4, 2024, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mrs. Cristy Mangano, Board President  
Dr. Stephen M. Levine, Board Vice President  
Mrs. Martianne Degliuomini, Board Member  
Mrs. Alexandria Langenberger, Board Member  
Dr. Denise Lowe, Board Member  
Mrs. MaryRose Malley, Board Member  
Mr. Joseph Mauer, Board Member  
Mrs. Jennifer Okerson, Board Member  
Mr. Ira Thor, Board Member

<b>Subject</b>	<b>2. Board Goals</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	A. Call to Order

Access Public  
Type Procedural

## Board of Education Goals 2024-2025

### Learner Success

Reestablish academic striving, high expectations for every student, and a culture of learner resilience through individual support for all students.

### Governance

Monitor student progress and curricular programs with greater frequency, depth, and data analysis.

### Boardsmanship

Model collaboration, critical discourse, and civic engagement for all the students of this district.

### Finance and Operations

Prioritize the funding of balanced, developmentally appropriate, inclusive, and responsive learning environments

**Subject**                      **3. Statement to the Public**

Meeting                      Dec 4, 2024 - Regular Meeting

Category                      A. Call to Order

Access                      Public

Type                      Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

**Subject**                      **4. District Goals**

Meeting                      Dec 4, 2024 - Regular Meeting

Category                      A. Call to Order

Access                      Public

Type                      Procedural

## District Goals 24-25

**Learner Success:**

Identify and close learning gaps through explicit instruction, small-group learning experiences, and bolster classroom cultures of learning.

**District Culture & Climate:**

Expand a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on inclusive and culturally proficient practices.

**Community Interaction:**

Invigorate district outreach to, and interaction with, the community through a broad spectrum of communication platforms.

**Operations:**

Optimize operational efficiencies and expand revenue opportunities in all areas to maximize resources for classroom instruction and student supports.

**Subject**

**5. Roll Call**

Meeting Dec 4, 2024 - Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

**Subject**

**6. Salute to Flag**

Meeting Dec 4, 2024 - Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

**Subject**

**7. Statement of Mission and Vision Statement**

Meeting Dec 4, 2024 - Regular Meeting  
Category A. Call to Order  
Access Public  
Type Procedural

**Subject**

**8. Announcement by President**

Meeting Dec 4, 2024 - Regular Meeting  
Category A. Call to Order  
Access Public  
Type

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on November 25, 2024.

## **B. Comments**

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**Subject 1. Board President's Comments**  
Meeting Dec 4, 2024 - Regular Meeting  
Category B. Comments  
Access Public  
Type Information

## **C. Recognitions**

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**Subject 1. Student/Staff Recognitions**  
Meeting Dec 4, 2024 - Regular Meeting  
Category C. Recognitions  
Access Public  
Type Information

1. Retirees
2. Board of Education Members

## **D. Reports**

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**Subject 1. Superintendent's and Board Secretary's Reports**  
Meeting Dec 4, 2024 - Regular Meeting  
Category D. Reports  
Access Public  
Type Reports

1. Board Secretary Board of Education Election Results
2. Suspensions

## **E. Committee Updates and Liaison Reports**

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**Subject 1. Updates and Reports**

Meeting	Dec 4, 2024 - Regular Meeting
Category	E. Committee Updates and Liaison Reports
Access	Public
Type	

File Attachments

[DRAFT Education Committee Meeting Minutes -November 25, 2024.pdf \(225 KB\)](#)  
[Operations Committee Meeting Minutes 11-21-24 .pdf \(002\).pdf \(197 KB\)](#)

## F. Discussion Items

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<b>Subject</b>	<b>1. Discussion Items May Result In Board Action</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	F. Discussion Items
Access	Public
Type	Discussion

1. Dr. Levine

## G. Recess

### H. Comments from Public

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<b>Subject</b>	<b>1. Public Comment Statement</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	H. Comments from Public
Access	Public
Type	Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question-and-answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with its Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of the locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments if needed after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired, please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters can invoke strong emotional feelings on both sides of the issue. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each

other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot abide by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official timekeeper. Please note, some of the time during our second public comment section will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

<b>Subject</b>	<b>2. Public Comments</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	H. Comments from Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **I. Executive Session**

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<b>Subject</b>	<b>1. Enter into Executive Session</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	I. Executive Session
Access	Public
Type	Action
Recommended Action	<p>WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and</p> <p>WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and</p> <p>WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.</p> <p>NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:</p> <ol style="list-style-type: none"><li>1. HIB</li><li>2. Legal Update</li></ol>

<b>Subject</b>	<b>2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	I. Executive Session
Access	Public
Type	Information

## **J. Minutes and Correspondence**

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<b>Subject</b>	<b>1. Minutes</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	J. Minutes and Correspondence
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes of the November 13, 2024 Regular Board of Education Meeting and Executive Session minutes, as attached.
Minutes	<a href="#">View Minutes</a> for Nov 13, 2024 - Regular Meeting

<b>Subject</b>	<b>2. Correspondence</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	J. Minutes and Correspondence
Access	Public
Type	Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

## **K. Unfinished Business**

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### **L. Enrollment**

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### **M. New Business - Consent Agenda as Recommended by the Superintendent of Schools**

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<b>Subject</b>	<b>1. Approval of Consent Agenda</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	M. New Business - Consent Agenda as Recommended by the Superintendent of Schools
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve consent agenda and any addenda items as recommended by the Superintendent of Schools. [Abstentions to items will be noted in the minutes.]

**N. 0000 Bylaws-Consent Agenda**

**O. 1000 Administration-Consent Agenda**

**P. 2000 Programs - Consent Agenda**

**Q. 3000 Professional Staff - Consent Agenda**

**Subject** 1. Appointment of Teacher

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Oskana Telipska to the position of Itinerant English as a Second Language Teacher at Step 1 MA, \$61,375.00 prorated, effective January 2, 2025. (New Position)  
\*PENDING CRIMINAL HISTORY/PROGRAM COMPLETION

**Subject** 2. Appointment of School Psychologist

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Caroline Cohen to the position of Itinerant School Psychologist, at Step 5 MA+30, \$63,875, prorated, effective February 3, 2025 or sooner. (Rep. J. Bradley – Resignation) \*PENDING CRIMINAL HISTORY

**Subject** 3. Amend LOA for School Social Worker

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the following leave of absence for Lindsay Lloyd, School Social Worker at Middle School South (previously approved November 13, 2024):

LEAVE	FROM	TO
Maternity Leave	April 28, 2025	May 23, 2025
With Pay	(20 sick days)	
With Benefits		
Medical Leave	May 26, 2025	June 30, 2025
Without Pay	(4 weeks)	
With Benefits		





**Subject**                      **6. Approval of LOA for Teacher**

Meeting                         Dec 4, 2024 - Regular Meeting

Category                        Q. 3000 Professional Staff - Consent Agenda

Access                          Public

Type                             Action (Consent)

Recommended                 Approve the following leave of absence for Christina Trapani, Grade 1 Teacher at  
Action                             Griebling:

<b>LEAVE</b>	<b>FROM</b>	<b>TO</b>
Maternity Leave	March 24, 2025	May 9, 2025
With Pay	(30 sick days)	
With Benefits		
Medical Leave	May 12, 2025	June 30, 2025
Without Pay	(6 weeks)	
With Benefits		

**Subject**                      **7. Rescind Appointment**

Meeting                         Dec 4, 2024 - Regular Meeting

Category                        Q. 3000 Professional Staff - Consent Agenda

Access                          Public

Type                             Action (Consent)

Recommended                 Rescind the appointment of Hannah Lukas from the position of Occupational Therapist at  
Action                             Land O'Pines, from January 21, 2025 through June 30, 2025, at a salary of \$47,900,  
prorated (Substitute Limited Employment Contract) (Rpl. C. Kane – LOA- Previously  
approved November 13, 2024).

**Subject**                      **8. Rescind Appointment**

Meeting                         Dec 4, 2024 - Regular Meeting

Category                        Q. 3000 Professional Staff - Consent Agenda

Access                          Public

Type                             Action (Consent)

Recommended                 Rescind the appointment of Samantha Adem from the position of Special Education  
Action                             Teacher at Ardena, from December 9, 2024 through May 9, 2025, at a salary of  
\$47,900, prorated (Substitute Limited Employment Contract) (Rpl. A. Eisenhour– LOA)  
(Previously approved October 16, 2024).

**Subject** **9. Appointment of Substitute Limited Employment Contract**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Ashley Del Bene to the position of School Social Worker at Taunton, from December 9, 2024 through May 2, 2025, at a salary of \$47,900, prorated. (Substitute Limited Employment Contract) (Rpl. B. Vandegrift- LOA). \*PENDING CRIMINAL HISTORY

**Subject** **10. Appointment of Substitute Limited Employment Contract**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Julia Tesoriero to the position of School Counselor at Middle School North, from January 27, 2025 through June 30, 2025, at a salary of \$47,900, prorated. (Substitute Limited Employment Contract) (Rpl. J. Amato - LOA). \*PENDING CRIMINAL HISTORY/CERTIFICATION

**Subject** **11. Appointment of Substitute Limited Employment Contract**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Michelle Bailey to the position of Special Education Teacher at Ardena, from December 9, 2024 through May 9, 2025, at a salary of \$47,900, prorated. (Substitute Limited Employment Contract) (Rpl. A. Eisenhour - LOA). \*PENDING CRIMINAL HISTORY

**Subject** **12. Approval of Substitute Teacher(s) \$115 Per Day**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2024-2025 school year at the rate of \$115 per day, as needed. \*PENDING CRIMINAL HISTORY/PENDING CERTIFICATION

Jessica Pace\*

Michelle Cartigiano\*

Fiona Mullen*	Christina Prenaj*
Amy Bolembach*	Nicole Ferguson*
Samantha Granza*	Ava Zaltsman*
Anna McCourt*	Kelsie Jasaitis*
Megan Kutzner*	Belinda Hecht*
Catherine Vitullo*	Emily Nesbihal*
Patrick Taylor*	Molly Kirman*
Elyse Farbman*	Emma Milkowski*
Ashley Remy*	Matthew Collins*
Eric Goodman*	Brie Callahan*

**Subject 13. Approval of Substitute Teacher(s) \$130 Per Day**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2024-2025 school year at the rate of \$130 per day, as needed. \*PENDING CRIMINAL HISTORY

Jean Marie Appow*	Ashley Del Bene*
Delaney Slater*	

**Subject 14. Approval of High Intensity Tutoring Interventionists**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve Catherine Hendrickson, Aldrich School, as a High Intensity Tutoring Interventionists at a rate in accordance with the grant. (High Intensity Tutoring Grant Funded)

**Subject 15. Approval of Early Arrival/Late Dismissal Facilitator**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended  
Action

Approve Mary Jurlina, Greenville School, as an Early Arrival/Late Dismissal Facilitator at \$25 per session, effective for the 2024-2025 school year, as needed.

**Subject 16. Appointment of New Teacher Mentor(s)**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following New Teacher Mentor(s) for the 2024-2025 school year:

<u>NAME</u>	<u>MENTOR/SCHOOL</u>	<u>PAYMENT</u>
Debra Vallecillo	Coreen DeLuca/Memorial	\$412.50
Cailey Maloney	Emily DeRose/Griebing	\$337.50
Brianne Sinks	Paige Reilly/Ardena	\$375.00

**Subject 17. Approval of Student Teacher(s)**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their student teacher requirements in the Howell Township Public Schools for the 2024-2025 school year: \*PENDING CRIMINAL HISTORY

<u>NAME</u>	<u>TIME</u>	<u>SCHOOL</u>
Kelsie Jasaitis*, Kean University	January 13, 2025 - April 25, 2025, Student Teacher	Jaelyn Higginson, MSS
Megan Kutzner*, Monmouth University	January 21, 2025 - June 30, 2025, Student Teacher	Christina Amato, Greenville
Matthew Collins *, Kean University	January 2, 2025 - April 25, 2025, Student Teacher	Rachael Avila, Greenville

**Subject 18. Approval of Internship(s)**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their internship(s) requirements in the Howell Township Public Schools for the 2024-2025 school year: \*PENDING CRIMINAL HISTORY

<b>NAME</b>	<b>TIME</b>	<b>SCHOOL</b>
Rivka Himy, University of Cincinnati Speech Pathologist	January 2, 2025 - June 30, 2025, Internship	Laya Fisher, Greenville/Ramtown
Basya Weingarten, University of Cincinnati Speech Pathologist	January 2, 2025 - June 30, 2025, Internship	Sarena Berkowitz, Memorial
Kayla Cirricone-Tucker, Georgian Court University School Psychologist	January 2, 2025 - June 30, 2025, Internship	Kristina Gildner, Newbury
Amanda Golub, Rutgers University Psychology	July 7, 2025 - August 14, 2025 Internship	Jane Losinger, Extended School Year

**Subject 19. Approval of Classroom Observations**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following list of individual(s) to complete their hourly classroom observation requirements in the Howell Township Public Schools:

<b>NAME</b>	<b>TIME</b>	<b>SCHOOL</b>
Sydney Cassone, Georgian Court University	January 6, 2025 - March 13, 2025, 100 hours	Sara Glynn, Ardena

**Subject 20. Approval of Tuition Reimbursement**

Meeting Dec 4, 2024 - Regular Meeting

Category Q. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2024-2025 school year. The attached staff member(s)

shall be reimbursed consistent with contract upon the successful completion of the course(s).

File Attachments

[Tuition Reimbursement 12\\_4\\_24.pdf \(50 KB\)](#)

<b>Subject</b>	<b>21. Authorization of Workshop Mileage and Registration</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	Q. 3000 Professional Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

File Attachments

[Workshop 12-4-24.pdf \(85 KB\)](#)

## **R. 4000 Support Staff - Consent Agenda**

<b>Subject</b>	<b>1. Approval of Translator/Interpreter(s)</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	R. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Rina Fattorusso for the Translator/Interpreter(s) for the 2024-2025 school year at \$30 per hour, based on need and availability.

<b>Subject</b>	<b>2. Approval of LOA for Paraprofessional</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	R. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the following leave of absence for Carol Russo, Paraprofessional at Land O'Pines School:

LEAVE	FROM	THROUGH
Medical Leave	November 13, 2024	June 30, 2025
Without Pay	(8 weeks, as needed)	
With Benefits		

**Subject 3. Appointment of Paraprofessional(s) for Special Education**

Meeting Dec 4, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Appoint the following individuals to the position of Paraprofessional for Special  
Action Education, at Step 1, \$29,400, prorated. \*PENDING CRIMINAL HISTORY

NAME	SCHOOL	START DATE
Connie Morrell*	LOP	12/9/2024
Gina Marino*	Memorial	1/6/2025
Christina Halkias*	Taunton	1/2/2025
Shirley Vanni*	MSN	1/2/2025

**Subject 4. Appointment of Paraprofessional(s) for Preschool**

Meeting Dec 4, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Appoint the following individuals to the position of Paraprofessional for Preschool, at  
Action Step 1, \$29,400, prorated. \*PENDING CRIMINAL HISTORY

NAME	SCHOOL	START DATE
Joanne Liverani	Newbury	2/1/2025
Elizabeth Riccardelli*	Newbury	1/2/2025
Alexis Barrett*	Adelphia	1/2/2025

**Subject 5. Retirement of Paraprofessional**

Meeting Dec 4, 2024 - Regular Meeting



Category R. 4000 Support Staff - Consent Agenda  
 Access Public  
 Type Action (Consent)  
 Recommended Action Accept, with regret, the retirement of Laurie Purcaro, Paraprofessional for Preschool at Newbury, effective February 1, 2025.

**Subject 6. Transfer of a Paraprofessional**

Meeting Dec 4, 2024 - Regular Meeting  
 Category R. 4000 Support Staff - Consent Agenda  
 Access Public  
 Type Action (Consent)  
 Recommended Action Approve the transfer of Jesse McKight from Paraprofessional for Special Education at Middle School South to Paraprofessional for Special Education at Ramtown, retroactive to December 2, 2024.

**Subject 7. Resignation of Paraprofessional**

Meeting Dec 4, 2024 - Regular Meeting  
 Category R. 4000 Support Staff - Consent Agenda  
 Access Public  
 Type Action (Consent)  
 Recommended Action Accept, with regret, the resignation of Isabella Neri, Paraprofessional for Preschool at Adelphia, effective December 5, 2024.

**Subject 8. Approval of Substitute Paraprofessional(s)**

Meeting Dec 4, 2024 - Regular Meeting  
 Category R. 4000 Support Staff - Consent Agenda  
 Access Public  
 Type Action (Consent)  
 Recommended Action Approve the following to the position of Substitute Paraprofessional(s) for the 2024-2025 school year at the rate of \$105 per day, as needed. \*PENDING CRIMINAL HISTORY

NAME	START DATE
Nicole Ferguson*	12/5/24
Samantha Granza*	12/5/24
Amy Bolembach*	12/5/24
Jessica Grinnell	11/22/24



Access Public

Type Action (Consent)

Recommended Action Appoint the following to the position of Hourly Buildings & Grounds Personnel for the 2024-2025 school year at an hourly rate of \$16.49/hr. PENDING CRIMINAL HISTORY

Rodolfo Itzol
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**Subject 12. Appointment of Hourly 10-2 Custodian**

Meeting Dec 4, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Gary Brown to the position of Hourly 10-2 Custodian at Ramtown School for the 2024/2025 school year at an hourly rate of \$16.49/hr, PENDING CRIMINAL HISTORY APPROVAL.

**Subject 13. Appointment of Cafeteria Aides**

Meeting Dec 4, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following Cafeteria Aides for the 2024-2025 school year: PENDING CRIMINAL HISTORY

Name	Location	Hours/Rate
Diane Seiboldt	MS South	2.5 / \$15.50

**Subject 14. Appointment of Substitute Cafeteria Aides**

Meeting Dec 4, 2024 - Regular Meeting

Category R. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following Substitute Cafeteria Aides at a rate of \$15.50/hr for the 2024-2025 school year: PENDING CRIMINAL HISTORY

Catherine Vitullo

**Subject**                    **15. Appointment of Bus Aide**

Meeting                    Dec 4, 2024 - Regular Meeting

Category                    R. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Appoint Karla Ortado to the position of Bus Aide for the 2024-2025 school year on Step 1 of the Bus Aide Salary Guide at a rate of \$15.77 per hour, PENDING CRIMINAL HISTORY.

**Subject**                    **16. Appointment of Bus Drivers**

Meeting                    Dec 4, 2024 - Regular Meeting

Category                    R. 4000 Support Staff - Consent Agenda

Access                    Public

Type                    Action (Consent)

Recommended Action                    Appoint the following list to the position of Bus Driver for the 2024-2025 school year on Step 1 of the Bus Driver Salary Guide at a rate of \$25.16 per hour, PENDING CRIMINAL HISTORY.

LAST NAME	FIRST NAME
STEPHENS	DONALD
WRIGHT	ANTOINE

## S. 5000 Pupils - Consent Agenda

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**Subject**                    **1. Affirm HIB Report**

Meeting                    Dec 4, 2024 - Regular Meeting

Category                    S. 5000 Pupils - Consent Agenda

Access                    Public

Type                    Action, Action (Consent)

Recommended Action                    Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the November 13, 2024 Board Meeting.

**Subject**                    **2. Approval of Out of District Placement - The Alpha School**

Meeting                    Dec 4, 2024 - Regular Meeting

Category	S. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve the program tuition for a special education student for the 2024-2025 school year, at the rate of \$79,497.00/\$441.65 per diem) pending transportation and extraordinary services (prorated).

## **T. 6000 Finances - Consent Agenda**

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<b>Subject</b>	<b>1. Bills and Claims Submitted by Board Secretary</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	T. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	<p>Approve the payment of all bills and claims as shown for the periods November 1, 2024 to November 15, 2024 and November 16, 2024 to November 30, 2024 have been certified by the Board Secretary and filed in the Board Office.</p> <p>Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2024 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.</p> <p>Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.</p>

### File Attachments

[Bills and Claims 11-1-24 to 11-15-24.pdf \(655 KB\)](#)

[Bills and Claims 11-30-24.pdf \(60 KB\)](#)

[Bills and Claims 11-16-24 to 11-29-24.pdf \(842 KB\)](#)

<b>Subject</b>	<b>2. October 2024 Board Secretary and Treasurer Report</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	T. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the October 2024 Board Secretary and Treasurer Reports

I, Ronald Sanasac, School Business Administrator, Board Secretary certifies that as of October 31, 2024 no line item has been overextended in violation of N.J.A.C. 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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File Attachments

[October Secretary Report.pdf \(1,026 KB\)](#)

[October Treasurer Report.pdf \(42 KB\)](#)

**Subject 3. Recreation Bus Use**

Meeting Dec 4, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the use of Howell Township buses for a Township Recreation Program as follows:

PROGRAM NAME	DAYS	TIMEFRAME	DATES	# OF BUSES	NOTES
SUMMER CAMP 1	MONDAY-FRIDAY	8:30AM-3:00PM	JUNE 30, 2025-AUGUST 2025	12	N/A
SUMMER CAMP 2	MONDAY-FRIDAY	8:30AM-3:00PM	AUGUST 4, 2025-AUGUST 22, 2024	3	N/A

File Attachments

[Camp bus 2025.pdf \(62 KB\)](#)

**Subject 4. Approval of Depository**

Meeting Dec 4, 2024 - Regular Meeting

Category T. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Designate the following depository for Board of Education Funds for the 2024-2025 school year:  
ACCOUNT BANK SIGNATORY  
General Fund Account TD Bank Bank Board Secretary, Assistant Business Administrator and Treasurer

**Subject 5. Award Contract**

Meeting Dec 4, 2024 - Regular Meeting  
Category T. 6000 Finances - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Award contract to LSTA to provide processing and contracting for select private school busing.

**Subject 6. Spreaders for Grounds Department**

Meeting Dec 4, 2024 - Regular Meeting  
Category T. 6000 Finances - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve Quote #76956 to purchase Spreaders for the Grounds Department from John Guire Supply, LLC, 745 Shrewsbury Avenue, Shrewsbury, NJ 07702 at a total cost of \$26,810.57.

File Attachments  
[John Guire Supply Quote #76956.pdf \(372 KB\)](#)

**Subject 7. Taunton School - Cafe AHU Shaft & Bearings Repair**

Meeting Dec 4, 2024 - Regular Meeting  
Category T. 6000 Finances - Consent Agenda  
Access Public  
Type Action (Consent)  
Recommended Action Approve Proposal # UTP24-832 for Cafe AHU Shaft and Bearings Repair from Unitemp MDI, 26 World's Fair Drive, Somerset, NJ 08873 at a cost of \$11,200.00. (BID # BC-BID 22.01.1)

File Attachments  
[Proposal-UTP24-832.pdf \(371 KB\)](#)

**Subject 8. Land O' Pines - Solar Project**

Meeting Dec 4, 2024 - Regular Meeting  
Category T. 6000 Finances - Consent Agenda

Access	Public
Type	Action (Consent)
Recommended Action	Approve Amended Proposal # NJ-05-023 for the removal and reinstallation of all solar related materials at Land O' Pines from GSRP G-1 Solar, LLC, 601 E. Atlantic Avenue, Suite 250, Delray Beach, FL 33483 at a revised cost of \$47,492.64.

File Attachments  
[Quote - Land O Pines - 12-03-2024.pdf \(830 KB\)](#)

<b>Subject</b>	<b>9. Award Bid 5-24A Transportation Tire Bid</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	T. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Award Transportation tire bid to the lowest responsible bidders as indicated in the attached document for the 2024-2025 school year.

File Attachments  
[Summary of Bid #5-24A Tires.pdf \(123 KB\)](#)

## **U. 7000 Property - Consent Agenda**

### **V. 8000 Operations - Consent Agenda**

<b>Subject</b>	<b>1. New Jersey Quality Single Accountability Continuum (NJQSAC) Mandated District Improvement Plan (DIP)</b>
Meeting	Dec 4, 2024 - Regular Meeting
Category	V. 8000 Operations - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the New Jersey Quality Single Accountability Continuum (NJQSAC) Mandated District Improvement Plan (DIP) as recommended by the Education Committee at the November 25, 2024 meeting.

Executive File Attachments  
[NJ QSAC DIP 2024.pdf \(127 KB\)](#)

## **W. 9000 Community - Consent Agenda**

### **X. New Business: Non-Consent Agenda Items**

<b>Subject</b>	<b>1. New Business: Non-Consent Agenda Items</b>
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Meeting Dec 4, 2024 - Regular Meeting  
Category X. New Business: Non-Consent Agenda Items  
Access Public  
Type Discussion

## **Y. New Business: Addenda to the Agenda**

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### **Z. Comments from the Public**

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**Subject 1. Public Comments**

Meeting Dec 4, 2024 - Regular Meeting  
Category Z. Comments from the Public  
Access Public  
Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

**Subject 2. May be submitted via email [publiccommentboemtg@howell.k12.nj.us](mailto:publiccommentboemtg@howell.k12.nj.us) Please visit the district website <https://www.howell.k12.nj.us> for instructions and details prior to the meeting date.**

Meeting Dec 4, 2024 - Regular Meeting  
Category Z. Comments from the Public  
Access Public  
Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **AA. Closing Items**

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**Subject 1. Adjournment**

Meeting Dec 4, 2024 - Regular Meeting

Category AA. Closing Items

Access Public

Type Action

Recommended Motion to Adjourn  
Action

RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary